

COLIVINGLIGURIA

Supplementary Contractual Documentation

Attachment E

Entry, Visas, Residence Instruments and Documentary Assistance

Attachment modifiable pursuant to Att. R

Unpopulated specimen

Complete document for reviewing structure and default values; it is not intended for execution.

The Company

ColivingLiguria S.r.l.
(Represented by Simone Testino)

Tax & Registration Data:

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The Signatory

This document is not an independent agreement, but a technical/regulatory Attachment subordinate to the Main Contract:

Main Contract (Ref.):

The complete biographical data, contact details, and signatures of the Signatory are fully reported in the Main Contract identified above, to which this Attachment makes indissoluble reference.

Privacy Notice (GDPR):

Any personal data contained in this Attachment and in its related Principal Document are processed pursuant to EU Regulation 2016/679 (GDPR), according to the applicable privacy attachment and the rules referenced in the Principal Document. The applicable disclosure classification is stated in the cover notice.

Courtesy Notice:

*AI-generated translation for informational purposes only.
The Italian version is the sole legally binding document.*

Place: Cairo Montenotte · **Date:** August 1, 2026

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Binding Vocabulary of the Attachment

The contractual terms below apply solely to delimit this Attachment. Terms already defined by law or by the Principal Document retain the meaning arising from the applicable source and are not redefined.

Term	Applicable definition
Entry Visa	The authorisation affixed to or associated with a travel document allowing its holder to present at the border for the stated purpose and period, without itself guaranteeing entry, stay, accommodation, or issuance of a subsequent instrument.
Residence Instrument	The permit, card, registration, declaration of presence, or other applicable public-law formality documenting or conditioning stay according to actual citizenship, stable residence, purpose, and duration.
Applicable Immigration Regime	The verified classification of the individual route, jointly determined by citizenship, State of stable residence, travel document, purpose, dates, duration, and instructions of the competent authority; it cannot be inferred merely from a telephone number, language, or country of birth.
Verified Official Source	The current page, checklist, communication, or instruction issued by MAECI, the Visa for Italy portal, the competent diplomatic-consular mission, the Police Immigration Office, or another competent authority, identified by reference and consultation date.
Documentary Assistance	Only the administrative support expressly activated and described in the Configuration, limited to lawful organisation, official information, factual review, and coordination, without legal representation, public decision-making, or any promised outcome.
Factual Confirmation	A Company document certifying only true, current, verifiable facts within its knowledge and signing authority; it is not sponsorship, an immigration instrument, or a consular guarantee.
Protected Temporary Case File	The minimised set of documents strictly necessary for a defined purpose, retained through the Protected Channel under Att. D with restricted access, expiry, verifiable deletion, and no transfer to repositories, chats, or public archives.
Commercial Activation Gate	The cumulative corporate, tax, consumer, administrative, and professional checks that must be completed before offering, accepting, or invoicing paid Documentary Assistance.

Att. E Configuration

Protected perimeter: this configuration records only classification, status, deadlines, official references, and the scope of any support. Full numbers and images of passports, visas, permits, or financial evidence belong exclusively in the Protected Temporary Case File under Att. D and must not be entered in visible fields.

Administrative Route Data

Relevant citizenship: _____
 Stable residence: _____
 Travel-document State: _____
 Stated purpose: _____
 Intended entry: _____
 Intended departure: _____
 Intended duration in days: _____
 Competent mission: _____

Applicable Immigration Regime

- ☐ Italian, EU, EEA, or Swiss free movement.
- ☐ Visa-exempt non-EU short stay.
- ☐ Uniform Schengen visa.
- ☐ National visa.
- ☐ Residence permit or card.
- ☒ Regime still to be determined: non-final review status.

Formalities and Evidence

- ☐ Visa required for the stated route.
- ☐ Visa already issued and presented.
- ☐ Permit or card required after or independently of entry.
- ☐ Relevant permit, card, or receipt presented.
- ☐ Declaration of presence or short-stay formality required.
- ☐ Conditional pre-arrival stage: physical permissions not yet capable of activation.
- ☐ Official source verified and dated.
- ☐ Minimum documentary evidence administratively reviewed.

Official source:

Verification date:

Visa type:

Visa validity:

Authorised days:

Permit type and expiry:

Presence-declaration deadline:

Protected case reference:

Review date and outcome:

Documentary Assistance Status

- ☐ Assistance requested by the Signatory.
- ☐ Assistance expressly available for this case.
- ☒ Assistance unavailable; no reliance or order accepted.
- ☐ Commercial gate completed and paid service enabled.
- ☐ Official information and checklists.
- ☐ Material organisation of the file.
- ☐ Support for factual drafts only.
- ☐ Logistical coordination with separate providers.
- ☐ Case suspended and professional referral required.

Selected scope:

Responsible person or role:

Factual Confirmations

- ☐ Accommodation-related confirmation requested.
- ☐ Actual basis and signing authority verified.

Verified factual basis: _____

Document reference: _____

Quote and Financial Terms

- ☐ Written quote accepted before work.
- ☐ Third-party costs or maximum cap separately approved.

Quote and acceptance: _____ – _____

Quote expiry: _____

Net service fee: € _____

VAT or tax: € _____

Total service fee: € _____

Estimated public charges: € _____

Third-party cost cap: € _____

Protected Channel and Deletion

- ☐ Protected temporary case file required.

Case closure: _____

Scheduled deletion: _____

Additional Notes: _____

Art. E1 - Scope, Nature and Competent Authorities

E1.1 Purpose and Autonomy of the Public-Law Regime

Att. E exclusively governs the administrative classification of an entry and residence route, the documentary verification necessary for permissions granted by the Reference Agreement, and any selected Documentary Assistance. It neither issues nor replaces a visa, residence permit, declaration of presence, authorisation, registration, or other public measure; it creates no right to enter, stay, work, study, receive accommodation, or enjoy real property. Any hospitality or real-estate instrument remains separate and must actually exist under applicable law.

The Applicable Immigration Regime does not depend on the name the parties give their relationship, but on facts and mandatory law. Signing this attachment does not cure unlawful entry or stay, extend deadlines, or bind any authority. The Signatory remains responsible for personally submitting applications, biometric data, declarations, and documents where required, paying public charges, and complying with deadlines, appointments, and conditions of the instrument.

E1.2 Authorities, Powers, and No Implied Accreditation

The visa application is assessed by the Italian diplomatic-consular mission competent for the applicant's stable residence, according to the actual category and current checklist; entry remains subject to border checks. Residence permits, declarations of presence, renewals, and further formalities fall within the Police Immigration Office and other prescribed public channels. The Company may record a Verified Official Source and check formal completeness, apparent consistency, and temporal validity of evidence received, but makes no binding assessment.

No configuration may present ColivingLiguria as a consular mission, immigration authority, official external service provider, accredited intermediary, lawyer, or other regulated professional unless that status has been separately obtained and verified. Merely providing information, organising a file, or preparing a Factual Confirmation grants no accreditation, priority, public-system access, or representative power.

Art. E2 - Route Classification and Formalities

E2.1 Cumulative Classification Elements

The Configuration must record, without excess, relevant citizenship, State of stable residence, stated purpose, intended dates, duration, travel document, and selected regime. Classification based solely on citizenship is incomplete: nationals of different States may be visa-exempt for short stays, subject to a uniform or national visa, hold a permit, be family members benefiting from special rules, or be subject to purpose-specific conditions. If the regime cannot be determined, the document remains under review and cannot be finalised as a positive verification.

For an EU, EEA, or Swiss free-movement route, a valid document, duration, any status as worker, student, family member, or economically inactive person, and formalities applicable beyond three months are checked. Selection is not registration evidence and does not remove any health requirements under Att. H. For a visa-exempt non-EU short-stay route, the permitted purpose, Schengen time limit, and relevant presence formality are checked. Visa exemption does not authorise activities incompatible with the stated purpose, remove border checks, or amount to a residence permit. For a uniform Schengen visa route, category, permitted entries, validity period, authorised duration, and conditions shown by the visa and consular checklist are checked. The expiry date does not necessarily equal the authorised days of stay, and no automatic calculation replaces the authority's or original document's verification. For a national-visa route, entry authorisation is distinguished from subsequent formalities. Where required, the residence-permit application must be lodged within the statutory period following entry; the Company may remind the Signatory of the official deadline but cannot extend it, file a personal declaration in their place, or guarantee permit issuance. For a route based on a residence permit or card, type, authority, temporal validity, any renewal receipt, and apparent compatibility with the purpose are checked. The Company's administrative review does not certify authenticity or substantive validity and does not replace the Police Immigration Office. A classification not yet determined is an investigative state only. It requires obtaining a Verified Official Source or referral to a qualified professional and prevents treating the document as final, certifying regular status, or activating physical permissions dependent on lawful stay.

E2.2 Declaration of Presence and Continuity of Status

For short stays, the need, channel, and deadline for a declaration of presence depend on the actual route and method of entry; the Configuration must record the Verified Official Source without turning a general rule into an automatic answer. For long stays or renewable instruments, the Signatory promptly reports filing, renewal, suspension, revocation, loss, expiry, or relevant change and supplies only the minimum necessary evidence.

Dates and duration entered serve immigration and administrative purposes: they neither guarantee nor document a period of accommodation. If the instrument no longer covers lawful exercise of a contractual permission, that permission alone remains conditional on cure or another valid instrument, subject to urgent measures and mandatory law.

Art. E3 - Documentary Review and Activation Conditions

E3.1 Minimum Evidence, Review, and Limits

Before activating physical permissions that presuppose lawful presence in Italy, the Company may require presentation of the travel document and relevant visa, permit, receipt, or formality. Where

type, status, expiry, and review outcome suffice, no full copy is acquired. Review concerns apparent correspondence with the Signatory, legibility, formal completeness, dates, and consistency with the Configuration; it is not a documentary expert opinion, forensic examination, or authority certification.

If the necessary instrument has not yet been issued, the package may document a conditional pre-arrival stage. At that stage no text may represent issuance as certain, and permissions dependent on entry or stay remain inactive until the required evidence and review. Any bookings, advances, or refunds are governed only by separate, clear financial terms consistent with consumer law.

E3.2 Company Confirmations and Truthfulness of Facts

A letter concerning enrolment, participation, accommodation, or support may be prepared only as a Factual Confirmation after verifying its contractual basis, actual availability, period, conditions, authorised signatory, and consistency with all other documents. A declaration of accommodation, invitation letter, and enrolment letter have distinct natures and conditions and cannot be treated as synonyms. No document is issued where it would create the appearance of a real-estate instrument, sponsorship, financial guarantee, employment relationship, internship, or accredited course that does not actually exist.

The Signatory checks and approves all personal data before use. Clerical errors are corrected without delay; missing or unverifiable information remains omitted or expressly qualified as such. The Company may refuse to sign a document that is inaccurate, ambiguous, beyond its powers, or unsupported by sufficient evidence.

Art. E4 - Documentary Assistance: Scope and Exclusions

E4.1 Express Activation and Permitted Services

The Signatory's request does not automatically activate any service. Documentary Assistance begins only when the Configuration states availability, scope, free or commercial status, any accepted quote, responsible person, and protected channel. Until completion, the Company may limit itself to identifying public sources and directing the Signatory to the authority or a qualified professional. Information support consists of providing official links and checklists with a consultation date and noting that requirements, forms, amounts, and times may change. It excludes professional selection of the category, binding deadline calculations, or assessment of the likelihood of success. Document organisation includes inventorying, naming, ordering, and flagging manifestly incomplete fields, without altering content, creating evidence, signing for the applicant, or certifying authenticity. The file remains the Signatory's, and any transmission occurs only through channels permitted by the procedure. Draft support concerns only factual data supplied and verified. Every form or letter intended for an authority is reviewed and signed by the competent person; the Company does not make personal declarations for the Signatory or insert wording designed to simulate accreditation, availability, or commitments that do not exist. Coordination with translators, schools, insurers, couriers, or professionals consists of logistical management of authorised contacts. The third party's services, costs, liability, and data processing remain separate; the Company does not guarantee the third party and applies no undisclosed mark-up or commission.

E4.2 Reserved Activities, Personal Appearance, and Referral

Individual legal advice, professional interpretation of disputed rules, representation in appeals or proceedings, use of the Signatory's credentials, substitution for personal appearance or biometric collection, contacting authorities while pretending to be the applicant, access to restricted systems, and any activity reserved to lawyers or other qualified professionals are excluded. Where a refusal, dispute, suspected fraud, previous decision, appeal deadline, complex family situation, or substantive doubt emerges, administrative support stops and an appropriate referral is indicated.

ColivingLiguria does not guarantee issuance, priority, appointment, border admission, renewal, conversion, or a favourable outcome. The absence of a guarantee does not, however, exempt the Company

from mandatory liability for its own misleading statements, breach, wilful misconduct, or gross negligence, nor limit remedies granted to consumers by law.

Art. E5 - Authorities and Third Parties

E5.1 Channels, Authorisations, and Traceability

Every communication is made in the name of its author. Where a procedure permits an administrative submission by the Company, its purpose, approved text, recipient, basis of authority, any valid authorisation, attachments, date, and transmission evidence must be recorded. An authorisation grants no powers beyond its scope and permits no reserved activity. The Signatory's personal accounts and channels not authorised by the authority are not used.

Oral or informal information received is recorded as such and does not prevail over decisions, checklists, or official communications. The Company promises no times other than those published and neither pays nor accepts sums intended to obtain improper priority. Reports of anomalous requests, fraud, or persons promising a visa are suspended and directed to official channels.

E5.2 Third-Party Documents, Translations, and Authentication

The need for translation, legalisation, apostille, certification, or authentication is checked against the competent checklist. The Company may coordinate a separate provider but does not hold itself out as a sworn translator, public official, or certifier unless duly qualified. Originals and copies are not altered; versions, provenance, and delivery are traceable, and the Signatory receives separate disclosure of third-party costs.

Art. E6 - Financial Terms and Commercial Gate

E6.1 Economic Activation and Service Unavailability

No fee, order, advance, or mandate arises from the assistance request alone. A paid service arises only after completion of the Commercial Activation Gate and valid acceptance of a written quote; non-activation is not a promise of future availability. When the Commercial Activation Gate has been completed, any paid service requires a written quote accepted before work begins. The quote separates the Company's fee, VAT or other tax, public charges, translations, shipping, and third-party costs; it states included and excluded activities, the responsible person, non-guaranteed estimated times, withdrawal, refund, and refusal handling terms. No item is described as a visa fee unless it is an actual public charge and clearly distinguished. Where assistance is unavailable or the Commercial Activation Gate has not been completed, no price, order, advance, or mandate may be accepted. The Configuration records only the request status and any official information supplied free of charge, without creating reliance on future activation.

E6.2 Out-of-Pocket Costs, Approval, and Accounting

Consular charges, stamps, shipping, translations, insurance, and other expenses are borne by the person identified by the procedure or quote. The Company neither advances nor charges costs without specific prior approval or an approved cap, except in a documented and legally compatible emergency. Every amount is supported by evidence and an account; unused sums are returned under applicable terms. The deposit or Guarantee Fund under Att. F is not general authorisation to withdraw immigration-practice costs.

Payment is not tied to visa approval through wording suggesting control over the outcome; any variable component requires separate legal and consumer review. An authority refusal does not automatically cause a penalty or total forfeiture: the quote, services actually performed, documented non-recoverable costs, and mandatory consumer rights apply.

Art. E7 - Data, Security, and Retention

E7.1 Minimisation and Protected Temporary Case File

Processing remains fully subject to Att. D and Arts. 5, 6, 13–14, 24, 25, and 32 GDPR. Only data necessary for the review or activated service is collected; citizenship, stable residence, purpose, dates, status, and expiry are separated from document images. Full numbers, passport, visa, permit, financial, or insurance copies are not placed in the Core, catalogues, application logs, Git repositories, ordinary email, chats, or public exports. Where presentation or a masked reference suffices, no copy is retained.

The Protected Temporary Case File records controller, purpose, legal basis, authorised persons, upload date, review status, closure, and scheduled deletion. Access is logged and limited to necessary staff; external providers receive data only with an appropriate basis, instructions, and safeguards. Public-security collection, requested assistance, and legal defence remain separate purposes and cannot be merged through generic consent.

E7.2 Closure, Deletion, and Incident

Upon case closure, temporary copies are erased or destroyed within the configured period, subject to a specific legal duty, actual dispute, or documented legal-defence need; in those cases they are isolated and retained only for the relevant period. Deletion is logged. A Signatory request to retain copies for convenience is not accepted where inconsistent with minimisation, security, or retention limits.

Loss, unauthorised access, misdelivery, or upload through prohibited channels is handled immediately under Att. D through containment, assessment, documentation, and any required notices. The Signatory promptly informs the Company upon detecting an error or compromise, without further disseminating the document.

Art. E8 - Suspension, Termination, Liability, and Remedies

E8.1 Changes, Cure, and Safety

The Signatory promptly reports circumstances that may affect route regularity. Where evidence expires, is missing, or becomes inconsistent, the Company requests clarification or cure and may suspend only permissions presupposing the instrument, proportionately and under Att. T. Illness, visa refusal, authority delay, or a request for additional documents is not itself an attributable breach. If physical continuation is unlawful or cannot be made safe, the Agreement's and law's termination and transition procedures apply, without this attachment granting additional public or real-estate powers.

Support may be suspended where necessary data is missing, the Signatory does not approve a text, a reserved matter emerges, the Commercial Gate is invalid, or the requested activity is unlawful, misleading, or beyond the Company's powers. Suspension is communicated with an intelligible reason, work status, documents to return or delete, and any costs accrued under the quote.

E8.2 Falsehoods, Consequences, and Liability Limits

Knowingly submitting false, altered, or another person's documents, intentionally concealing a relevant decision, or using credentials without authority constitutes a contractual breach. The Company blocks the case, retains only necessary evidence, and assesses, without automatic consequences, correction, legally required reports, reimbursement of documented direct costs, Att. F, and classification as an Event of Grave Breach under Att. T. Every consequence requires verification of facts, attribution, a right to challenge, and proportionality; no clause turns a mere discrepancy or correctable error into automatic criminal liability.

The Company is not liable for an authority's independent decision, regulatory changes after a diligently recorded Verified Official Source, or omissions or falsehoods attributable to the Signatory or third parties. The Company's mandatory liability remains for activities actually undertaken, data protection,

commercial information, documents it signs, wilful misconduct, gross negligence, and any other case that cannot validly be excluded under Arts. 1218 and 1229 of the Italian Civil Code.

E8.3 Source Updates and Mandatory Law

Checklists, procedures, authorities, deadlines, and requirements must be checked again before each real use. The Configuration records the date of the source consulted but does not freeze the law. In case of conflict, mandatory law, authority decisions, and applicable consumer terms prevail; the text is corrected under Att. R without altering completed facts or retroactively representing as available a service that was not.

End of Attachment